**Appendix 2 – Proposed Fees and Charges post 31 January 2016**

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| Category | Fee | Type | Comments |
| A | £ 999 | Initial Application for a 1 year licence where the owner has been found to be operating an unlicensed HMO for more than 12 weeks.  | Increased to reflect increased costs incurred dealing with non-compliant landlords and HMOs in poor condition and the time involved securing a valid application  |
| B | £ 400 | Initial Application for a 1 year licence where the owner comes forward to licence voluntarily and is able to demonstrate that the property was acquired and operating as an HMO within the previous 12 weeks | Reduced to reflect reduction in costs dealing with compliant landlords. |
| C | £ 357  | Basic Annual Renewal to reflect need to re inspect due to poor management practices and non-compliance | Where a re-inspection is required because of lack of confidence in management |
| D | £ 210  | Basic Renewal for a 2 year licence  | Renewal of an annual licence to a 2 year licence where landlord/agent meets criteria (no inspection required) |
| E - New | £ 300 | 5 year or end of scheme licence  | 5 year licence where landlord/ agent meets criteria |
| F – New\* | £300 | Fire Risk Assessment Report (requirement for a 2 and 5 year licence). | Inspection and Provision of a Fire Risk Assessment Report  |
| G – New\* | £150 per visit | Advisory Visit | Inspection to advise on requirements before property is licensed. Similar to Planning pre-app advice. |

\*Optional